

**PROJECTS AND PROCUREMENT SUB-COMMITTEE**  
**Monday, 15 April 2024**

Minutes of the meeting of the Projects and Procurement Sub-Committee held at  
Committee Rooms, 2nd Floor, West Wing, Guildhall on Monday, 15 April 2024 at  
1.45 pm

**Present**

**Members:**

Alderman Timothy Hailes JP (Chairman)  
Deputy Randall Anderson  
Caroline Haines  
Deputy Charles Edward Lord  
Anett Rideg

**Officers:**

Caroline Al-Beyerty	- The Chamberlain
Genine Whitehorne	- Chamberlain's Department
Sam Collins	- Chamberlain's Department
Monica Patel	- Chamberlain's Department
Gillian Howard	- Environment Department
Tom Noble	- Environment Department
Clarisse Tavin	- Environment Department
Ola Obadara	- City Surveyor's Department
Emma Beard	- City Surveyor's Department
John Cater	- Town Clerk's Department

**1. APOLOGIES**

Apologies were received from the Deputy Chairman, Deputy Shravan Joshi, Deputy Madush Gupta, Deputy Christopher Hayward, Paul Martinelli, and Tom Sleigh.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

**3. MINUTES**

RESOLVED – that the public minutes and non-public summary of the meeting held on Monday, 12<sup>th</sup> February be approved as an accurate record.

Informing the Sub-Committee that this would be his last meeting as Chairman, Alderman Hailes thanked his fellow Members for their support during his chairmanship.

4. **PROPOSED APPROACH TO THE REVIEW OF PROCUREMENT AND CONTRACT MANAGEMENT**

The Sub-Committee considered a Report of the Chamberlain concerning the proposed scope for the review of strategic procurement and contract management activity.

The Chairman endorsed the blended approach and emphasised the importance for the City Corporation of improving contract management across the organisation.

In response to a query, officers confirmed that, whilst in general a public sector approach to procurement was taken across both the City's public and private interests, flexibility was available when it came to the latter, including City's Estate projects. This point would be explored more fully in the Review with the potential for introducing greater agility in some of the City's procurement activity in the future.

Officers clarified that, given the recent steer from the Sub-Committee to alter the scope of the Review from an internal peer review process to delivery through a third-party partner, funding for up to £150,000 is being requested from Finance Committee's Contingency Fund to progress. It was emphasised that other parts of the overall piece of work, including the system upgrade, will still be funded from the Department's local risk budget.

In response to a query, officers confirmed that Human Engine, Red Quadrant, and Novo-K were spoken to informally about understanding and scoping the brief for this piece of work.

It was confirmed that Barbican Estate Office (BEO) contacts were in scope.

**RESOLVED** – that the Sub-Committee:

- Approved the revised scope of the strategic procurement and contract management review.
- Noted the proposed reporting arrangements.

5. **UPDATE ON PORTFOLIO MANAGEMENT IMPLEMENTATION**

The Sub-Committee received a Report of the Chamberlain concerning the implementation of the new portfolio management approach.

Officers informed Members that whilst the implementation phase is progressing well, the successful launch of the EPMO remains a key risk. The preferred system has been identified and project leads from across the organisation and institutions have been engaged. Consultations with the preferred supplier are ongoing with affordability being the key focus.

The recent Member engagement has been very beneficial and officer engagement is ongoing. The Team is mindful of the need to keep engaging across the whole organisation and to ensure that departments and institutions

are being approached on a regular frequency in order to keep them up to date with progress and to give individuals opportunities to feed into the process.

In response to a query, officers confirmed that the initial external 12 week Review conducted in early 2023 identified 360 projects on the system. The subsequent baselining deep dive revealed a further 340 projects, i.e., 700 projects in total. A number of these projects were dormant, and the Sub-Committee requested that these should be closed down under Project "Clean Slate". The baselining also revealed that the number of individuals working on projects was significantly higher than originally thought, although it should be noted that these individuals were not necessarily project managers per se but were working for a proportion of their time project managing.

RESOLVED – that the Sub-Committee noted the Report.

6. **\*GW1-4: FUTURE NETWORK PROGRAMME**

The Sub-Committee received a Report of the Chamberlain concerning the Future Network Programme for the City of London Corporation and the City of London Police.

RESOLVED – that the Sub-Committee noted the Report.

7. **\*GW2: FENCHURCH STREET AREA HEALTHY STREETS PLAN**

The Sub-Committee received a Report of the Interim Executive Director, Environment concerning the Fenchurch Street Area Healthy Streets Plan.

RESOLVED – that the Sub-Committee noted the Report.

8. **\*GW2: 65 GRESHAM STREET**

The Sub-Committee received a Report of the Interim Executive Director, Environment concerning 65 Gresham Street.

Officers acknowledged that the proposals for the Wood Street and Love Lane scheme will, in due course, be looked at in conjunction with the proposals for Gresham Street given the interconnectedness and proximity between both locations.

The City will be looking at the developers proposed options for the 65 Gresham scheme (including the potential pedestrianisation of Aldermanbury) in due course; options around Section 106 funding would likely be a factor for consideration.

RESOLVED – that the Sub-Committee noted the Report.

9. **\*GW3,4,5: CLIMATE ACTION STRATEGY (CAS) – CAPITAL DELIVERY PROGRAMME FOR OPERATIONAL BUILDINGS: LMA SOLAR PV**

The Sub-Committee received a Report of the Interim Executive Director, Environment concerning the installation of Solar Photovoltaic panels (Solar PV) to the roof the London Metropolitan Archives (LMA) main building.

RESOLVED – that the Sub-Committee noted the Report.

10. **\*GW3,4,5: CLIMATE ACTION STRATEGY (CAS) - CAPITAL DELIVERY PROGRAMME FOR OPERATIONAL BUILDINGS: PARLIAMENT HILL LIDO**  
The Sub-Committee received a Report of the Interim Executive Director, Environment concerning the Parliament Hill Lido.

RESOLVED – that the Sub-Committee noted the Report.

11. **\*GW3,4,5: CLIMATE ACTION STRATEGY (CAS) - CAPITAL DELIVERY PROGRAMME FOR OPERATIONAL BUILDINGS: WALBROOK WHARF CARBON REDUCTION MEASURES**  
The Sub-Committee received a Report of the Interim Executive Director, Environment concerning carbon reduction measures at Walbrook Wharf.

RESOLVED – that the Sub-Committee noted the Report.

12. **\*GW3,4,5: CLIMATE ACTION STRATEGY (CAS) - CAPITAL DELIVERY PROGRAMME FOR OPERATIONAL BUILDINGS: THE WARREN CARBON REDUCTION MEASURES**  
The Sub-Committee received a Report of the Interim Executive Director, Environment concerning carbon reduction measures at the Warren, Epping Forest.

RESOLVED – that the Sub-Committee noted the Report.

13. **\*GW4: ST PAUL'S CATHEDRAL EXTERNAL RE-LIGHTING**  
The Sub-Committee received a Report of the Interim Executive Director, Environment concerning proposals to replace the ageing external lighting system at St Paul's Cathedral with a new innovative, sustainable and energy efficient system.

Officers would ensure that Members were kept updated about progress on this project given its high profile, iconic nature. Sufficient funding is currently in place, but work continues with our quantity surveyors to ascertain a full cost assessment; options to leverage external financial support to complete the project will be considered if required.

Officers would also be keeping a track of lessons learnt given the parallels between St Paul's and other iconic City buildings, such as the Central Criminal Court.

RESOLVED – that the Sub-Committee noted the Report.

14. **\*GW5: PEDESTRIAN PRIORITY STREETS PROGRAMME - PHASE 1 (KING WILLIAM STREET TRANSFORMATION AND PROGRAMME UPDATES)**  
The Sub-Committee received a Report of the Interim Executive Director, Environment concerning Phase 1 of the pedestrian priority schemes.

Regarding the scheme for Cheapside, Members noted that the experimental traffic order to allow taxis through the traffic restriction east of Bread Street continues and will end by May 2025. A committee report will be submitted by Officers with their recommendation on whether to make it permanent or not before this expires.

RESOLVED – that the Sub-Committee noted the Report.

15. **\*GW6: BEVIS MARKS SUSTAINABLE URBAN DRAINAGE SYSTEM (SUDS)**  
The Sub-Committee received a Report of the Interim Executive Director, Environment concerning the introduction of a Sustainable Urban Drainage system at Bevis Marks.

RESOLVED – that the Sub-Committee noted the Report.

16. **\*GW6: CONCERT HALL 2016 REFURBISHMENT WORKS**  
The Sub-Committee received a Report of the CEO, Barbican Centre, concerning refurbishment works at the Barbican Centre Concert Hall.

RESOLVED – that the Sub-Committee noted the Report.

17. **\*GW6: CURVE GALLERY REFURBISHMENT**  
The Sub-Committee received a Report of the CEO, Barbican Centre, concerning refurbishment works at the Barbican Centre's Curve Gallery.

RESOLVED – that the Sub-Committee noted the Report.

18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**  
There were no questions.

19. **ANY URGENT BUSINESS**  
There was no other business.

20. **EXCLUSION OF THE PUBLIC**  
RESOLVED, that – under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

21. **NON-PUBLIC MINUTES**  
RESOLVED – that the non-public minutes of the meeting held on Monday, 12th February be approved as an accurate record.

22. **STAGE 1 - PROCUREMENT OF THE MANAGED SERVICE TEMPORARY AGENCY RESOURCE CONTRACT**  
The Sub-Committee considered a Report of the Chief People Officer & Executive Director of Human Resources concerning the Managed Service Temporary Agency Resource Contract.

23. **STAGE 1 - NEW SPITALFIELDS & BILLINGSGATE MARKETS WASTE MANAGEMENT & MARKET CLEANSING - PROCUREMENT STRATEGY AND EXTENSION OF CURRENT CONTRACT**  
The Sub-Committee considered a Report of the City Surveyor concerning the procurement strategy and evaluation criteria to be used in the selection for the New Spitalfields & Billingsgate Markets Waste Management & Market Cleansing contract.
24. **STAGE 2 - CORPORATE SECURITY SERVICES**  
The Sub-Committee considered a Report of the City Surveyor concerning the award of the proposed Corporate Security Services Contract.
25. **REVISIONS TO THE CORPORATION'S COMPETITIVE PROCUREMENT EXEMPTIONS POLICY**  
The Sub-Committee considered a Report of the Chamberlain concerning the Competitive Procurement Exemption Policy.
26. **PROJECTS PORTFOLIO OVERVIEW**  
The Sub-Committee received a Report of the Chamberlain concerning the Projects Portfolio.
27. **\*GW1&2: CITY OF LONDON FREEMEN'S SCHOOL DINING HALL INTERNAL REFURBISHMENT**  
The Sub-Committee received a Report of the City Surveyor concerning the City of London Freeman's School Dining Hall internal refurbishment.
28. **\*GW2: CENTRAL CRIMINAL COURT - CELL AREA DUCTING AND EXTRACT SYSTEM BALANCING**  
The Sub-Committee received a Report of the City Surveyor concerning the Central Criminal Court.
29. **\*GW2: CITY OF LONDON SCHOOL FOR GIRLS - INTERIM SIXTH FORM EXPANSION SPACE**  
The Sub-Committee received a Report of the City Surveyor and the Headmistress of the City of London School for Girls concerning the interim expansion space for the City of London School for Girls' Sixth Form.
30. **\*GW2: GUILDHALL COMPLEX - REFURBISHMENT OPTIONS FOR THE NORTH AND WEST WINGS**  
The Sub-Committee received a Report of the City Surveyor concerning the Guildhall Complex.
31. **\*GW4: BARBICAN FIRE SAFETY PROJECTS**  
The Sub-Committee received a Report of the City Surveyor concerning fire safety at the Barbican Centre.
32. **\*GW5: CITY OF LONDON SCHOOL MASTERPLAN - CATERING PROJECT**  
The Sub-Committee received a Report of the City Surveyor concerning the City of London School Masterplan.

33. **\*GW5: PARLIAMENT HILL ATHLETICS TRACK**  
The Sub-Committee received a Report of the Executive Director, Environment concerning the Parliament Hill Athletics Track.
34. **\*GW5: WALBROOK WHARF DEPOT - REPLACEMENT OF MECHANICAL AND ELECTRICAL SERVICES**  
The Sub-Committee received a Report of the City Surveyor concerning Walbrook Wharf.
35. **\*GW6: CITY JUNIOR SCHOOL EXPANSION**  
The Sub-Committee received a Report of the City Surveyor concerning the expansion of the City Junior School.
36. **\*GW6: PHASE 1 - CITY OF LONDON SCHOOL MASTERPLAN**  
The Sub-Committee received a Report of the City Surveyor concerning Phase 1 of the City of London School Masterplan.
37. **\*GW6: CITY OF LONDON FREEMEN'S SCHOOL MAIN HOUSE REFURBISHMENT**  
The Sub-Committee received a Report of the City Surveyor concerning the City of London Freemen's School.
38. **\*GW6: 98 - 124 BREWERY ROAD N7**  
The Sub-Committee received a Report of the City Surveyor concerning 124 Brewery Road.
39. **NON-PUBLIC QUESTIONS RELATING TO THE WORK OF THE SUB COMMITTEE**  
There were no non-public questions.
40. **NON-PUBLIC ANY URGENT BUSINESS**  
There was no other urgent non-public business.

**The meeting ended at 2.45 pm**

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Chairman

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